



**UTTLESFORD DISTRICT COUNCIL**  
COUNCIL OFFICES, LONDON ROAD, SAFFRON WALDEN, ESSEX CB11 4ER  
TELEPHONE: (01799) 510510, FAX (01799) 510550  
DX 200307 SAFFRON WALDEN, MINICOM (01799) 510429

CHIEF EXECUTIVE: ELIZABETH FORBES

22 May 2003

Dear Councillor

**LEISURE (PFI) BOARD MEETING**

A meeting of the Leisure (PFI) Board will be held in the Staff Room Meeting Room at the Council Offices, London Road, Saffron Walden on Thursday 29 May at 4.00 pm.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**AGENDA  
PART 1**

- 1 Apologies for absence and declarations of interest

**PART 2**

(Paragraphs 8, 9, 10 and 12 of Part 1 of Schedule 12A of the Act)

- 2 Minutes of the meeting of the Leisure Board held on 19 March 2003
- 3 Matters arising from Leisure Board meeting held 19 March 2003
- 4 Update on Progress
  - Lord Butler
  - Dunmow
  - Stansted
- 5 Managing the change over at Dunmow
- 6 Official Opening of the Leisure Centres
- 7 Any other items which the Chairman considers to be urgent
- 8 Date and time of next meeting

To: Councillors R J Copping, A J Ketteridge, A R Row and G Sell.

Lead Officer: Elizabeth Forbes  
Head of Leisure and Amenities: Sarah McLean  
Committee Officer: Linda Bunting